

Child Caregivers Job Description

People working with children or youth at INUUC events and activities are expected to have the best interests of children and youth at heart. They are expected to nurture the physical, emotional, and spiritual growth of those children/youth by fostering an environment of kindness, trust, respect, and fun. Child Caregivers are responsible for providing a safe, welcoming, caring and engaging environment for children under the age of 10 years during Sunday services and occasionally, as needed, during other congregational events such as potluck socials. Staff in this position should have a love for children, understand the principles of child development, and demonstrate the temperament needed for children to thrive. It is also essential for applicants to be able to meet the physical demands required to care for children of varying ages. Childcare Providers may work together with volunteers, and with teen assistants to guide young children in creative free-play activities during their time at church.

Position Reports to: _____

Responsibilities Include:

- Adhering to policies as outlined in the INUUC Safety Policy for Children and Youth.
- Providing care and engaging, age-appropriate activities for children of varying ages.
- Maintaining a safe environment by monitoring children for health, behavioral, and emotional issues and reporting concerns to staff and parents.
- Developing and encouraging age-appropriate socialization to foster basic skills and concepts, such as communication, respectful behavior, patience, sharing, etc.
- Helping children discover new interests by introducing them to art, music, activities, and other potential hobbies.
- Ensuring children are learning positive behaviors and providing guidance or approved discipline, as needed.
- Straighten up the classroom after the event is over, clean items as needed, and sanitize surfaces so the classroom is prepared for the next event.
- Keeping records relating to child care.

Knowledge, Skills & Requirements:

- High school diploma or equivalent. Additional education, licenses or certifications are preferred.
- A valid driver's license.
- Staff must be 18 years of age.
- Mandatory training includes: Bloodborne Pathogens, CPR, first aid and Our Whole Life (OWL). Child Care Basics (STARS) is preferred.
- Record of immunizations and ability to manage the physical demands of caring for children of varying ages.
- Ability to pass a background check.
- Sign INUUC Code of Ethics and Agreement for CFM Volunteers and Staff
- Decisiveness, patience, and a keen interest in children.
- Exceptional communication, teaching, and interpersonal skills.
- Strong understanding of stages of childhood development.
- Attentiveness to the needs and safety of children and ability to communicate with parents and build a safe and trusting environment.
- Familiarity with Unitarian Universalism is helpful but is not a requirement. Caregivers should be comfortable promoting ideas of diversity, inclusion, social justice and equity.

The signatures below indicate that a representative of INUUC has reviewed the expectations of this position and provided an opportunity for the staff member to ask questions to ensure an understanding of the responsibilities of this position. It also confirms that a copy of the INUUC Childcare Policy has been provided.

INUUC Representative Date

Childcare Staff Date