

20240917-minutes-governingcircle

Opening Round: Check-in:

Reading and Chalice Lighting: (Stephanie)

Start recording and AI: (Scott)

ADMIN:

Agenda: (Additions, clarifications, etc or consent)

Duration: (Does anyone have to leave early?)

Minutes: (Changes or consent?)

Information: (Announcements?)

Guest: Libby Fitzgerald (Personnel Team)

Next meeting: Oct 15, 2024, 6:30 - 8pm

Next meeting readings volunteers (Lannie/Melody)

Content:

Reports from:

- Coordinating Circle (Lannie) - Oct 2, 2024
- Finance (Scott) will add the quarterly finance approval dates to our master schedule and get dates for finance benchmarks.
 - Lannie is working with Melissa (our bookkeeper) signing checks.
- Personnel (Lannie and Libby)
 - Personnel Circle Profile; Mission, Domain.
 - Discussion on wording and their implications.
 - Brainstorming on what a paid Adult personnel job description would include
 - for 20-30 hours a month (or so)
 - Libby will create the documents, then send them to us electronically for discussion and eventual approval.

Discussion items:

- Plan communication with the Congregation; “meet-and-greet” online.
 - A newsletter article will be written after this meeting. (Scott)
 - Board member make an announcement at each live Sunday service

- October 6th next live service. (Lannie)
 - Week after that meet online October 8th & 16th
- Board member chat with the GC online (rather than in-person) — quarterly
- GC name tags for in person services (Lannie & Stepynie)
 - Governing Circle
- Board Policy & Bylaws: review process:
 - Send out pdf (Scott)
 - We will all have to read and comment on discrepancies and changes
 - Perhaps bring to congregation for vote
- Annual meeting date: June 29th
- MaryAnne update about RE
 - We had 6 kids Sept 25 - Kids had fun
- Discuss AV and the what is needed for Rockwood
 - Spending is scary, but we don't know what the future is.
 - It isn't possible to see the speakers face
 - Samuel, Clark's partner has serious AV skills
 - Create a "Sound Task Force"
 - Clark, Samuel, Melody, Scott

Action Items Recap: highlight tasks to be completed

- I would like to take the action highlights off after a month?

Parking Lot: (items for future discussion)

- Board member make an announcement at each live Sunday service
 - After Christmas during the town hall announcement.
- Do we need to discuss the Location Team?
 - Rachelle is working on an Unity Center walk though.
- Work on the GC Schedule Document.

Closing Round: Reading and Extinguishing the Chalice: (Scott)

Documents:

[2024 25 GC Schedule](#)