

**Minutes Template for posting in Log Book**

Circle Name: Membership

Attendance: Martha Nichols, Phyllis Thayer, Marie Bjork (note taker). Amy Teel not able to attend but provided input prior to meeting.

Meeting Date: 4/27/22

Next meeting Date/Time/Location: TBD

Topics covered:

Membership Book – reviewed researched options and decided on book to be ordered

Exit interviews – will contact members who resign and offer an opportunity for feedback. Feedback will be collected in the Membership Circle shared drive.

Decisions: (elections, new policies, operational decisions)

Updated bylaw section regarding Membership and will submit to Gov Cir for review and inclusion with other bylaw revisions for a vote at the annual meeting

Future topics:

Develop the email to go out to all current members asking for a re commitment for another year. (no one assigned to do this, but we had said we wanted to do in early May.)

To be decided re: membership book.  Should we print all charter members names at the beginning and ask them to sign next to their printed name, or somehow honor charter members differently?  Also, want to design the first page of the book with our name, date we joined the UUA, not sure what else?  Will want to number the lines before people sign.